

RIDDOR Reporting Decision Flowchart



Work related

If any of the following played a significant role

- The way the work was carried out
- Any machinery, plant, substance or equipment used for work
- The condition of site or premises were the accident happened

Specified Injuries

- Fractures, other than to fingers, thumbs and toes
- Amputations
- Any injury likely to lead to permanent loss of sight or reduction in sight
- Any crush injury to the head or torso causing damage to the brain or internal organs
- Serious burns (including scalding) which:
 1. Covers more than 10% of the body
 2. Causes significant damage to the eyes, respiratory system or other vital organs
- Any scalding requiring hospital treatment
- Any loss of consciousness caused by head injury or asphyxia
- Any other injury arising from working in enclosed space which:
 1. Leads to hypothermia or heat-induced illness
 2. Requires resuscitation or admittance to hospital for more than 24 hours

'Over-7-day' Injuries/Incapacitation

Was the injured party (IP) away from work or unable to perform their normal work duties for more than 7 consecutive days? (Not counting the day of the accident)

Reportable Dangerous Occurrence

Dangerous occurrences are certain, specified near-miss events. Not all such events require reporting.

There are 27 categories of dangerous occurrences that are relevant to most workplaces, for example:

- The collapse, overturning or failure of load-bearing parts of lifts and lifting equipment
- Plant or equipment coming into contact with overhead power lines.
- The accidental release of any substances which could cause injury to any person.

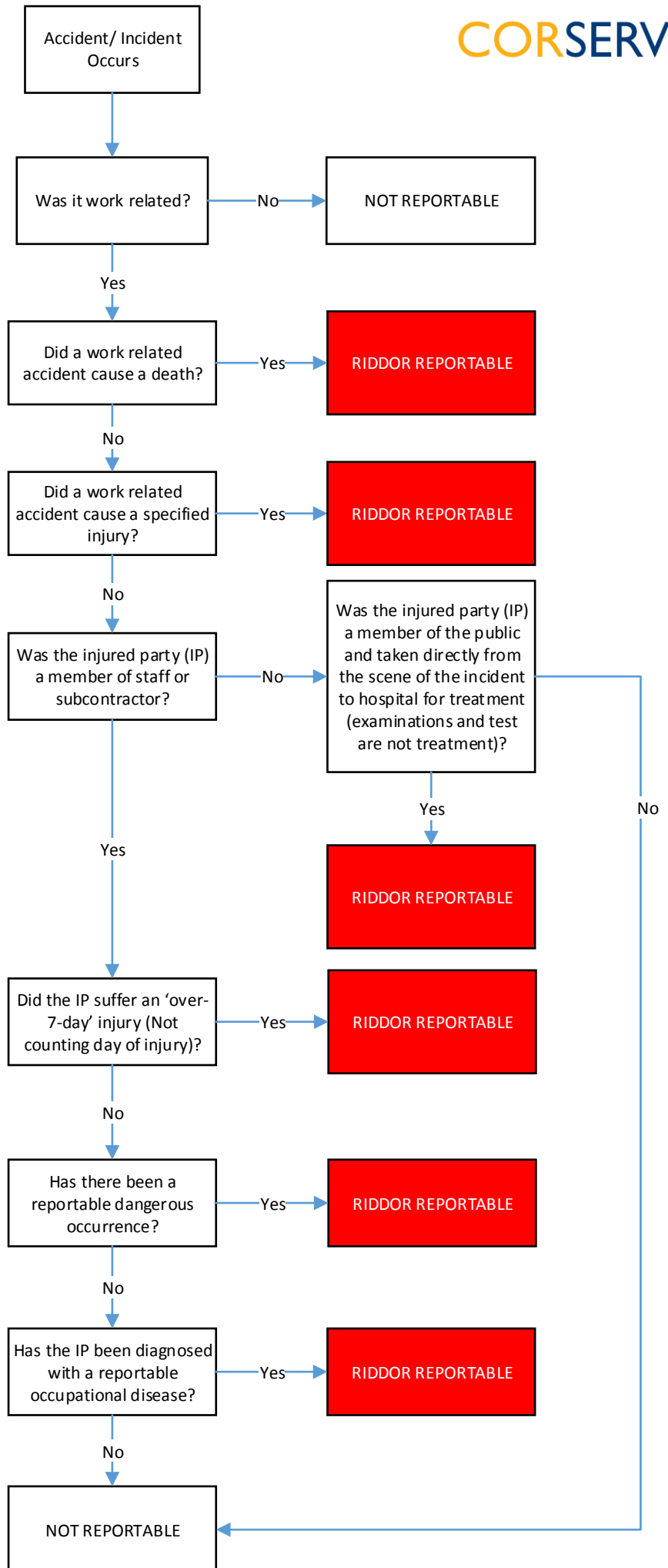
The full list of dangerous occurrences can be found in [Schedule 2 of RIDDOR](#)

If you suspect that a reportable dangerous occurrence has occurred, please contact a Health and Safety Manager

Reportable Occupational Disease

The diagnoses of certain occupational diseases may be reportable where they are likely to have been caused or made worse by their work: These diseases include:

- Carpal tunnel syndrome
- Severe cramp of the hand or forearm
- Occupational dermatitis
- Hand-arm vibration syndrome
- Occupational asthma
- Tendonitis or tenosynovitis of the hand or forearm
- Any occupational cancer
- Any disease attributed to an occupational exposure to a biological agent



Name of injured party:

Status: Employee MOP

Date of incident:

Entropy Ref:

Brief descriptions of injury:

Is the incident Reportable under RIDDOR? Yes No

If yes – what is the reporting category? Specified O7D DO Occ Disease

Incident assessor:

Date:

Checked by:

Date:

If required, Incident reported by:

Date:

RIDDOR reference number:

Attach copy of this assessment form AND RIDDOR incident report to Entropy file